

Procurement Summary

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Tender ID- 299379

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Organization Name	Education Department
Location	Ahmedabad
Department	Education Department
Sub Department	Gujarat Vidyapith
IFB/Tender Notice No	GV/EST/6/2026-27
Tender Type	Open
Tender title/Name Of Project	Annual Rate Contract For Tender For Providing Maintenance & Repair Services of Ac, Ro & Water Coolers at Gujarat Vidya pith
Description of Material/Name of Work	Annual Rate Contract For Tender For Providing Maintenance & Repair Services of Ac, Ro & Water Coolers at Gujarat Vidya pith
Sector Category	State Governments & UT
Form of Contract	Works
Product Category	Miscellaneous Works
Tender Category	WORKS
Tender Currency Type	Single
Tender Currency Setting	Indian Rupee
Period of Completion/Delivery Period	As per tender Document Attached
Procurement Type	Works
Consortium / Joint Venture	N/A
Rebate	N/A
Alternate decrypter	N/A

Calender Details

Bid Document Download Start Date	28-04-2026 18:00
Bid document download End Date	08-05-2026 12:00
Bid Submission Start Date	28-04-2026 18:00
Bid Submission Closing Date	08-05-2026 12:00
Tender NIT View Date	N/A
Remarks	Last date to send hard copy of Technical Bid 08/05/2026; 01.00 PM
Pre-Bid Meeting Mode	Offline
Pre-Bid Meeting Opening Date	02-05-2026 11:30
Bid validity	180 Days

Amount Details

Bidding Processing Fee	N/A
Bid Security/EMD/Proposal Security INR (OFFLINE)	10,000 INR. (Ten Thousand)
EMD Fee Exempted	Yes

Other Details

Officer Inviting Bids	Registrar
Bid Opening Authority	Registrar
Address	Gujarat Vidyapith, Ashram Road, Ahmedabad – 380009
Contact Details	07940016200

Tender Stages

Stage Name	Evaluation Date	Minimum Forms for Submission
Priliminary stage	08-05-2026 14:30	0
Financial Stage		0

1. Priliminary stage

Form Id	Form Name	Form Mode	Submission Type	Mandatory
6	Emd Fee Form	Library-Standard	Single	Yes

Documents required for Stage - Priliminary stage

Sr No	Document Name	Mandatory
1	Scan copy of EMD	Yes
2	Scan copy of Additional important documents required	Yes

2. Financial Stage

Form Id	Form Name	Form Mode	Submission Type	Mandatory
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Certificate Details

Cert Serial No.	624b6838
Subject Dn	'CN=HIMANSHU PATEL, SERIALNUMBER=406138b36c0bfc9241221fa30a1b8164248daaf69006862b382a7a9cbd45f0d9, ST=Gujarat, OID.2.5.4.17=380009, OU="Admin,CID - 7043233", OID.2.5.4.20=78f9946097fdcafc202802bb3ccb383418c9ee506a86da3236966422edb4471f, O=Gujarat Vidyapith, C=IN'
Cert Issuer	CN=(n)Code Solutions Sub-CA for DSC 2022, OU=Sub-CA, O=Gujarat Narmada Valley Fertilizers and Chemicals Limited, C=IN
Thumbprint	9f 99 cf f1 d1 19 11 39 8c b9 34 4b 8d b5 a3 81 8a 1b 4b 9c

General Terms & Conditions

General Terms and Conditions

- (1) Bidders can download the tender document free of cost from the website.
- (2) Bidders have to submit Technical bid as well as Price bid in Electronic format only on nprocure website till the Last Date & time for submission.
- (3) Offers in physical form will not be accepted in any case.
- (4) Free vendor training camp will be organized every Saturday between 4.00 to 5.00 P.M. at (n)code solutions-A Division of GNFC Ltd., Bidders are requested to take benefit of the same.

Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate as per Information Technology Act-2000 (Class-III) using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contract (n)code solutions- A division of GNFC Ltd, who are licensed Certifying Authority by Govt. of India.

In case bidders need any clarifications or if training required to participate in online tenders, they can contact (n)Procure Support team:-

(n)code Solutions-IT division of GNFC Ltd.,
 (n)Procure Cell
 501, GNFC Infotower, S.G. Road,
 Bodakdev, Ahmedabad – 380054 (Gujarat)

+Contact Details

Phone

+91-79-40007517, 40007514, 40007515.

E-mail : nprocure@ncode.in

TOLL FREE NUMBER: 73590 21663

Other Terms & Conditions as per detailed tender documents

Tender Documents

Sr No	Document Name	Document Definition
1	Tender for ARC for Water Cooler RO and ACs.pdf	Tender for ARC for Water Cooler RO and ACs.pdf

**TENDER FOR PROVIDING MAINTENANCE & REPAIR SERVICES
OF AC, RO & WATER COOLERS AT GUJARAT VIDYAPITH**

Tender Notice No- GV/EST/6/2026-27

પ્રતિ,

વિષય:- ભાવપત્રક ભરવા અંગે.

ભાઈશ્રી,

ગૂજરાત વિદ્યાપીઠના નીચેના કામ માટે ઈ-ટેન્ડરીંગથી ઓનલાઈન ભાવપત્રકો www.nprocure.com વેબસાઈટ પરથી મંગાવવામા આવે છે. ભાવપત્રક તા.08/05/2026 સુધી www.gujaratvidyapith.org તથા N-Procurement portal (www.nprocure.com)પરથી ડાઉનલોડ કરી શકાશે. ભરેલ ભાવપત્રો “કુલસચિવશ્રી, મુખ્ય કાર્યાલય, ગૂજરાત વિદ્યાપીઠ, અમદાવાદ - 09” ને કચેરી સમય દરમ્યાન રૂબરૂ અથવા Speed Post દ્વારા તા.08/05/2026 બપોરના 01.00 કલાક સુધીમાં મોકલી આપવાનાં રહેશે.

Sr . No.	Work details	EMD	Pre-Bid Meeting	Last date for Online Bid	Last date to send hard copy of Technical Bid	Date for opening of Technical Bid	Place for opening of Technical Bids	Approx date for opening of Financial Bid
01	Annual Rate Contract For Tender For Providing Maintenance & Repair Services of Ac, Ro & Water Coolers at Gujarat Vidyapith	Rs. 10,000/- in favour of Registrar, Gujarat Vidyapith	02/05/2026: 11.30 AM	08/05/2026: 12.00 PM	08/05/2026: 01.00 PM	08/05/2026: 02.30 PM	Estate Branch, Gujarat Vidyapith, Ahmedabad	08/05/2026: 04.00 PM

(ડૉ. હિમાંશુ પટેલ)

કુલસચિવ

OUTSOURCING OF MAINTENANCE SERVICES

Gujarat Vidyapith (Deemed to be University) invites bids in Two Bid System from experienced, reputed and suitable registered Agency/Company/Firm/MSME for providing Repair, Servicing & Maintenance Services of Air Conditioners, Water Coolers, RO Systems and Filtration Units at Gujarat Vidyapith, Ahmedabad on rate basis for a specific period as defined in this document.

Interested bidders are requested to submit their bids along with all supporting documents only through N-Procurement Portal. Gujarat Vidyapith reserves the right to accept/reject any or all bids without assigning any reason.

I. Eligibility Criteria

- The bidder must have a registered office, head office, regional office or branch office located in Ahmedabad or Gandhinagar. Documentary proof of the same shall be submitted along with the technical bid.
- The bidder must submit a declaration stating that it has not been blacklisted or debarred by any Central Government, State Government, PSU or any other Government organization.
- The bidder should have a minimum of three years of experience in providing maintenance services for Air Conditioners, HVAC systems, Water Coolers, RO Plants or similar equipment. Documentary evidence in the form of work orders and completion certificates must be submitted.
- The bidder must have successfully executed at least three similar works during the last three financial years. Copies of such work orders and performance certificates must be enclosed.
- The bidder must possess valid statutory registrations including GST, PAN, etc. Proof of these registrations must be submitted.
- The bidder should have an average annual turnover of at least Rs. 4 lakhs during the last three financial years (2023-24, 2024-25, 2025-26) certified by a Chartered Accountant.
- The bidder must also submit other relevant documents such as firm registration certificate, bank account details and any other documents required for technical evaluation.

II. 1. DURATION OF THE CONTRACT:

Initially, the contract will be awarded for a period of one year. The period may be further extended up to a maximum of one more year on annual basis depending on the satisfactory performance and as recommended by the Committee formed by Gujarat Vidyapith on a mutually agreed term. The estimated approximate Annual cost of the tender is **Rs. 3,00,000/-** (Rupees Three Lakhs only) which may vary depending upon the actual work.

2. AWARD OF CONTRACT:

The bidder quoting the lowest will be selected as LI. The Successful LI Bidder will be given the work order within 45 days from the finalization of the Tender.

EMD will be liable to be forfeited if the bidder selected for the work fail to accept and sign the formal agreement or to start the work on the date stipulated in the work order.

3. BID SECURITY DETAILS:

3.1 Bid Security (EMD) amount of Rs. 6,000/- should be submitted through ECS (Bank transfer/NEFT/RTGS/DD/Bank Guarantee) in favor of Registrar, Gujarat Vidyapith.

3.2 Bank A/c Details for crediting Bid Security:

Name:	GUJ VIDYAPITH UCHCH SIKSHAN VI
Bank Account No.:	10295513986
IFSC Code:	SBIN0002628

3.3 Return of EMD

3.3.1 The earnest money of unsuccessful bidders will be returned to them without any interest within 30 working days after awarding the contract.

3.3.2 The earnest money of the successful bidder will be returned to them without any interest within 30 working days on receipt of performance security deposit after awarding the contract.

3.4 Forfeiture of EMD: If the successful bidder fails to submit the Performance Security Deposit within the prescribed period, the EMD will be forfeited and bidder shall be blacklisted.

3.5 Performance Security Deposit:

The Successful bidder must deposit the performance Security deposit of Rs. 15,000/- on award of the contract within 10 days from the date of order. The security deposit may be adjusted with the amount of Performance Security deposit. Performance Security deposit of the successful bidder shall be

claimed by the bidder after 02 months from the end date of Contract.

3.6 Bid Security Exemption:

3.6.1 Micro and Small Enterprises (MSEs):

Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) for goods produced and services rendered, are exempted from Bid Security. However, they have to enclose valid self-attested registration certificate(s) along with the tender to this effect.

Accordingly, MSEs shall be required to submit Udyam Registration Certificate Registered for providing manpower services for availing the benefit under MSE Procurement Policy.

The benefit as above to MSEs shall be available only for Goods produced and services rendered by MSEs. However, traders are excluded from the purview of MSE Procurement Policy.

3.6.2 Start-up (s):

Start-up(s) as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India, are exempted from Bid Security. However, they have to enclose valid self-attested registration certificate(s) along with the tender to this effect.

Eligible MSE and start-up bidders who seeks exemption from Bid Security, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.

3.7 The Bidders will have to upload a scanned copy of Payment details towards EMD and the same will be accepted only on verification and confirmation by Gujarat Vidyapith. Any delay in credit will not be entertained by the Gujarat Vidyapith. (As per the format attached in Annexure - III).

III Scope of Work

- The scope of work shall include comprehensive servicing, repair and maintenance of Air Conditioners, Water Coolers, RO Systems and Filtration Units installed at Gujarat Vidyapith.
- In respect of Air Conditioners, the contractor shall carry out routine servicing including cleaning of indoor and outdoor units, filter cleaning, gas charging, leakage detection and rectification, capacitor replacement, PCB repairs, installation and dismantling, and servicing of ductable and heavy AC units.

- For Water Coolers, the contractor shall undertake tank cleaning, internal washing, servicing of cooling systems including compressor and blower, thermostat adjustments, leakage repairs, gas refilling, filter replacement and any other necessary maintenance work.
- For RO and Filtration Units, the contractor shall be responsible for replacement of filters, membrane cleaning, pump servicing, electrical repairs and maintenance of RO plants of various capacities.
- The contractor shall also carry out preventive maintenance at regular intervals and attend breakdown complaints as and when required. All services shall be provided at various departments, hostels, offices and other premises of Gujarat Vidyapith, Ahmedabad.

IV: Service Conditions

- The contractor shall ensure that all complaints are attended within twenty-four hours under normal circumstances and within six to twelve hours in urgent cases. Minor repairs shall be completed on the same day, whereas major repairs shall be completed within two to three days.
- Qualified and experienced technicians shall be deployed for carrying out the work. The technicians shall maintain proper conduct and discipline within the campus premises.

V: Financial Bid Details

- The only Financial Bid of the technically qualified bidder shall be opened on N-Procure portal.
- GST will be paid extra, as applicable.
- The bid shall be awarded on total price basis as per the prescribed BOQ format.

VI: Payment Terms

- Payment shall be made on the basis of actual work carried out and certified by the competent authority of Gujarat Vidyapith. The contractor shall submit monthly bills along with supporting documents for processing of payment.
- The rates quoted shall be inclusive of all charges such as labour, transportation, tools and equipment, except GST which shall be paid extra as applicable.
- Payment to the agency will be released within **15 working days** from the date of receipt of the invoice, provided the claim is verified and found to be in order.
- Applicable TDS and any other government levies shall be deducted from the agency's bills, in accordance with government instructions and notifications issued from time to time.

VII: General Conditions

- The contractor shall use only standard and approved quality spare parts. Prior approval of the competent authority shall be obtained before carrying out any major repair involving costly components.
- The service provider is responsible for ensuring compliance with all statutory safety regulations applicable to the deployed workforce.
- The service provider is liable for the payment of all applicable taxes levied by the Central or State Government or any other authority.
- Proper maintenance of all statutory records and registers is the service provider's responsibility, which must be presented upon request.
- Subcontracting is strictly prohibited.
- Gujarat Vidyapith reserves the right to evaluate the agency's performance and terminate the contract at any stage if found unsatisfactory.
- Gujarat Vidyapith reserves the right to terminate the agreement at any time without assigning reasons.
- In case of delay in attending complaints or unsatisfactory performance, Gujarat Vidyapith reserves the right to impose penalties. If the work carried out is found to be substandard, the contractor shall be required to rectify the same at its own cost.
- The contractor shall comply with all applicable labour laws and statutory regulations including the Contract Labour (Regulation and Abolition) Act 1970, Minimum Wages Act 1948, Employees Provident Fund Act 1952 and ESI Act 1948. Any liability arising out of non-compliance shall be borne by the contractor
- The contractor shall be responsible for ensuring safety of its personnel and equipment during execution of work. Any damage caused to the property of Gujarat Vidyapith shall be recovered from the contractor.
- All work carried out shall be subject to inspection and certification by the authorized officer of Gujarat Vidyapith. Payment shall be released only after satisfactory completion and verification of work.
- Gujarat Vidyapith reserves the right to increase or decrease the scope of work.
- Any dispute arising out of this contract shall be referred to the Vice-Chancellor of Gujarat Vidyapith or his nominee, whose decision shall be final and binding on both parties.
- Neither party shall be held responsible for failure to perform obligations due to events beyond their control such as natural calamities, war, strikes or other force majeure conditions.
- All disputes shall be subject to the jurisdiction of courts at Ahmedabad only.
- Gujarat Vidyapith reserves the right to cancel the contract by giving one month's notice or immediately in case of breach of terms and conditions.
- This contract shall be treated as a rate-based annual service contract, and no

minimum quantity of work is guaranteed.

VIII: Financial Bid details:

Sr. No	Description	Qty Unit	Rate per Unit
1	Split & Window AC (1 TR, 1.5 TR, 2 TR, 2.5 TR - Any Brand) - Service Work Includes : Indoor Dry Servicing, Air Filter Washing & Out Door Washing	01	
2	Ductable Heavy AC i.e. 11 TR – Service Work Includes: Indoor Dry Servicing, Air Filter Washing & Out Door Washing	01	
3	Split AC Capacitor Replacement & Miscellaneous Repairing	01	
4	Split AC (1 TR, 1.5 TR, 2 TR, 2.5 TR - Any Brand) - Dismantling	01	
5	Split AC (1 TR, 1.5 TR, 2 TR, 2.5 TR - Any Brand) – Installation	01	
6	Split AC – Inverter/Variable Speed Outdoor - Refrigerant Leakage Repairing (Minimum Charges)	01	
7	Split AC – Fixed Speed Outdoor - Refrigerant Leakage Repairing (Minimum Charges)	01	
8	Split AC – Fixed Speed – Indoor Circuit Repairing (Minimum Charges) Note: Amount may vary depending upon fault and Quintom of repairing work. Extra amount will be confirmed only after physical verification of PCB	01	
9	Split AC – Variable Speed/Inverter – Indoor/Outdoor Unit Circuit Repairing (Minimum Charges) Note: Amount may vary depending upon fault and Quintom of repairing work. Extra amount will be confirmed only after physical verification of PCB	01	
10	Water Cooler Refrigerant Leakage Repairing (Minimum Charge)	01	
11	Water Cooler Service – Without Filter Replacement (Minimum Charges) Work Includes – Tank Washing, Water Leakage Solving, Cooling Mechanism Blower Servicing and Thermostat Adjustment without Filter Replacement Work	01	
12	Water Cooler Service – With Filter Replacement Work Includes – Tank Washing, Water Leakage Solving, Cooling Mechanism Blower Servicing and Thermostat Adjustment with Filter Replacement Work	01	
13	Filtration Unit Service & 10” Filter Replacement Spun Filter Chlorine Taste + Odour Filter and Granular Activated Carbon Filter	01 Set	
14	Filtration Unit Service & 20” Filter Replacement Spun Filter Chlorine Taste + Odour Filter and Granular Activated Carbon Filter	01 Set	
15	RO Unit – 10” Post Carbon Filter Replacement	01	
16	RO Plant of 10 LPH with Inbuilt Storage Tank	01	

Sr. No	Description	Qty Unit	Rate per Unit
17	RO Plant of 10 LPH Without Storage Tank	01	
18	RO Plant of 50 LPH	01	
16	Natural Water Cooler Service & Filter Replacement Work Includes – Tank Washing, Water Leakage Solving, Cooling Mechanism Washing, and 10” X 5 Micron Polypropylene Filter Replacement	01	
17	Vinyl Coating on Water Cooler Body Printing as per Suggested Design (Unit per Sq.ft)	01	
Total Amount (Rs.) excluding GST			