

Procurement Summary

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Tender ID- 299385

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Organization Name	Education Department
Location	Ahmedabad
Department	Education Department
Sub Department	Gujarat Vidyapith
IFB/Tender Notice No	GV/EST/7/2026-27
Tender Type	Open
Tender title/Name Of Project	Annual Rate Contract for hiring of Vehicles at Gujarat Vidyapith
Description of Material/Name of Work	Annual Rate Contract for hiring of Vehicles at Gujarat Vidyapith
Sector Category	State Governments & UT
Form of Contract	Works
Product Category	Miscellaneous Works
Tender Category	WORKS
Tender Currency Type	Single
Tender Currency Setting	Indian Rupee
Period of Completion/Delivery Period	As per tender Document Attached
Procurement Type	Works
Consortium / Joint Venture	N/A
Rebate	N/A
Alternate decrypter	N/A

Calender Details

Bid Document Download Start Date	28-04-2026 18:00
Bid document download End Date	08-05-2026 12:00
Bid Submission Start Date	28-04-2026 18:00
Bid Submission Closing Date	08-05-2026 12:00
Tender NIT View Date	N/A
Remarks	Last date to send hard copy of Technical Bid 08/05/2026; 01.00 PM
Pre-Bid Meeting Mode	Offline
Pre-Bid Meeting Opening Date	02-05-2026 12:30
Bid validity	180 Days

Amount Details

Bidding Processing Fee	N/A
Bid Security/EMD/Proposal Security INR (OFFLINE)	5,000 INR. (Five thousand)
EMD Fee Exempted	Yes

Other Details

Officer Inviting Bids	Registrar
Bid Opening Authority	Registrar
Address	Gujarat Vidyapith, Ashram Road, Ahmedabad – 380009
Contact Details	07940016200

Tender Stages

Stage Name	Evaluation Date	Minimum Forms for Submission
Priliminary stage	08-05-2026 14:30	0
Financial Stage		0

1. Priliminary stage

Form Id	Form Name	Form Mode	Submission Type	Mandatory
6	Emd Fee Form	Library-Standard	Single	Yes

Documents required for Stage - Priliminary stage

Sr No	Document Name	Mandatory
1	Scan copy of EMD	Yes
2	Scan copy of Additional important documents required	Yes

2. Financial Stage

Form Id	Form Name	Form Mode	Submission Type	Mandatory
42630	Price Bid.	User Defined Template-Secured	Single	Yes

Certificate Details

Cert Serial No.	624b6838
Subject Dn	'CN=HIMANSHU PATEL, SERIALNUMBER=406138b36c0bfc9241221fa30a1b8164248daaf69006862b382a7a9cbd45f0d9, ST=Gujarat, OID.2.5.4.17=380009, OU="Admin,CID - 7043233", OID.2.5.4.20=78f9946097fdcafc202802bb3ccb383418c9ee506a86da3236966422edb4471f, O=Gujarat Vidyapith, C=IN'
Cert Issuer	CN=(n)Code Solutions Sub-CA for DSC 2022, OU=Sub-CA, O=Gujarat Narmada Valley Fertilizers and Chemicals Limited, C=IN
Thumbprint	9f 99 cf f1 d1 19 11 39 8c b9 34 4b 8d b5 a3 81 8a 1b 4b 9c

General Terms & Conditions

General Terms and Conditions

- (1) Bidders can download the tender document free of cost from the website.
- (2) Bidders have to submit Technical bid as well as Price bid in Electronic format only on nprocure website till the Last Date & time for submission.
- (3) Offers in physical form will not be accepted in any case.
- (4) Free vendor training camp will be organized every Saturday between 4.00 to 5.00 P.M. at (n)code solutions-A Division of GNFC Ltd., Bidders are requested to take benefit of the same.

Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate as per Information Technology Act-2000 (Class-III) using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contract (n)code solutions- A division of GNFC Ltd, who are licensed Certifying Authority by Govt. of India.

In case bidders need any clarifications or if training required to participate in online tenders, they can contact (n)Procure Support team:-

(n)code Solutions-IT division of GNFC Ltd.,
(n)Procure Cell
501, GNFC Infotower, S.G. Road,
Bodakdev, Ahmedabad – 380054 (Gujarat)

+Contact Details

Phone

+91-79-40007517, 40007514, 40007515.

E-mail : nprocure@ncode.in

TOLL FREE NUMBER: 73590 21663

Other Terms & Conditions as per detailed tender documents

Tender Documents

Sr No	Document Name	Document Definition
1	Annual Rate Contract for rent of vehicles.pdf	Annual Rate Contract for rent of vehicles.pdf



1920 મે મહાત્મા ગાંધી દ્વારા સ્થાપિત
ગૂજરાત વિદ્યાપીઠ
Founded by Mahatma Gandhi in 1920
GUJARAT VIDYAPITH

Email : registrar@gujaratvidyapith.org
Fax : 079-27542547
Phone : 27540746, 27541148, 40016200
Ahmedabad - 380 009 (India)
REF/ /EST/2026-27
Date: 28-04-2026

Tender Notice – GV/EST/7/2026-27

પ્રતિ,

વિષય:- ભાવપત્રક ભરવા અંગે.

ભાઈશ્રી,

ગૂજરાત વિદ્યાપીઠના નીચેના કામ માટે ભાવપત્રકો પરથી મંગાવવામા આવે છે. ભાવપત્રક તા.08/05/2026 સુધી www.gujaratvidyapith.org પરથી ડાઉનલોડ કરી શકાશે.

Sr. No	Work details	EMD	Pre-Bid Meeting	Last date for Online Bid	Last date to send hard copy of Technical Bid	Date for opening of Technical Bid	Place for opening of Technical Bids	Approx date for opening of Financial Bid
01	Annual Rate Contract for hiring of Vehicles at Gujarat Vidyapith	Rs. 5,000/- in favour of "Registrar, Gujarat Vidyapith"	02/05/2026; 12.30 PM	08/05/2026; 12.00 PM	08/05/2026; 01.00 PM	08/05/2026; 02.30 PM	Estate Branch, Gujarat Vidyapith, Ahmedabad	08/05/2026; 04.00 PM

(ડૉ. હિમાંશુ પટેલ)
કુલસચિવ

Pre-Qualification Eligibility Criteria (Technical Bid)

Name of the work - Annual Rate Contract for hiring of Vehicles at Gujarat Vidyapith

Sr.no	Details	Submitted Documents Yes/No	Page No.
1	EMD (Rs. 3,000/-) through D.D./Pay order/Banker's Cheque of Nationalized / Scheduled Bank		
2	Copy of Pan Card in the Name of Firm/Owner		
3	Copy of GST Certificate		
4	Minimum 3 years of experience in vehicle rental services		
5	Must have successfully completed at least 3 similar works (with work order/proof)		
6	Valid RC Book, Insurance, PUC, Fitness Certificate		
7	Valid Commercial Vehicle Permit		
8	Valid proof of identity and address (Aadhaar Card/Voter ID/Driving License, etc.)		
9	Terms and conditions of the tender ("Annexure-A" should be signed by the contractor with the stamp of the firm)		
10	The firm is not blacklisted by any Government/Semi-Government organization & No legal/criminal case is pending against the bidder related to such works		

For qualifying for above work and tender, all the above documents are mandatorily required to be submitted, duly signed and stamped.

Name of Contractor: _____

Signature of Contractor with Stamp

“Annexure-A”

1. Eligibility Criteria

- The bidder shall be a registered firm/agency having valid GST Certificate and PAN.
 - The bidder shall have a minimum 03 (three) years of experience in vehicle rental services.
 - The bidder must have successfully completed at least 03 (three) similar works, supported with work orders/completion certificates.
 - The bidder shall submit Earnest Money Deposit (EMD) of Rs. 3,000/- in the form of Demand Draft/Pay Order/Banker’s Cheque drawn in favour of Registrar, Gujarat Vidyapith, Ahmedabad.
 - The vehicles should have valid RC Book, Insurance, PUC and Fitness Certificate.
 - The bidder shall submit valid proof of identity and address (Aadhaar Card/Voter ID/Driving License, etc.).
 - The bidder shall furnish a declaration that the firm is not blacklisted/debarred by any Government/Semi-Government/Autonomous body & No vigilance/CBI/court case is pending against the firm.
-

2. Single Bid System

- This tender shall be processed under a Two Bid System, comprising Technical Bid and Financial Bid.
 - The Technical Bid shall include all eligibility documents, EMD details, and duly signed tender documents (including Annexure-A).
 - Micro and Small Enterprises (MSEs) registered under Udyam/NSIC are exempted from submission of EMD, subject to submission of valid registration certificate covering the tendered item/service.
 - Startups recognized by Department for Promotion of Industry and Internal Trade (DPIIT) are exempted from EMD on submission of valid certificate.
 - Financial Bids of only those bidders shall be opened who qualify in the Technical Bid evaluation.
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2. Scope of Work

- Providing vehicles on hire basis as per requirement of Gujarat Vidyapith for official duties, meetings, field visits, VIP visits, events, and emergency requirements.
- Supply of various categories of vehicles with driver including:
 - Hatchback Car (WagonR / Swift / Alto or equivalent)
 - Compact Sedan (Dzire / Xcent / Aura or equivalent)
 - Premium Sedan (Honda City / Ciaz / Verna or equivalent)
 - MUV (Multi Utility Vehicle) – (Ertiga / Marazzo or equivalent)
 - SUV (Standard) – (Bolero / TUV300 or equivalent)
 - SUV (Premium) – (Innova / Innova Crysta or equivalent)
 - Luxury Vehicle – (Fortuner / Camry / equivalent)
 - Mini Bus (12–20 Seater) – (Traveller / Mini Bus)

- Bus (Above 20 Seater) – (Staff / Student Transport Bus)
 - Vehicles shall be provided on daily / monthly / as-and-when-required basis.
 - Vehicles must be in excellent condition, clean, well-maintained, and not older than 5 years.
 - The contractor shall ensure availability of vehicles at short notice, including holidays and odd hours.
 - Drivers must be:
 - Well-trained, experienced and courteous
 - In proper uniform
 - Having valid driving license
 - Contractor shall ensure:
 - Fuel, maintenance, servicing, and repairs
 - Replacement vehicle in case of breakdown
 - 24x7 availability in emergency cases
 - Vehicles shall report at specified location and time as directed by concerned authority.
 - Log book shall be maintained for each vehicle duly signed by user/department.
 - Contractor shall ensure compliance with Motor Vehicle Act and safety norms.
-

3. Payment Terms

- No advance payment will be made.
 - Payment shall be made on monthly basis based on actual usage certified by authority.
 - Rates shall include:
 - Driver charges
 - Fuel
 - Maintenance
 - Insurance
 - All operational costs
 - GST shall be paid extra as applicable.
 - TDS will be deducted as per rules.
 - The contractor shall be required to deposit Rs. 50,000/- as Security Deposit on award of Contract, which shall be returned upon completion of ARC Contract.
-

4. Work Execution Rules

- Vehicles must be available as per requisition without delay.
 - Replacement must be provided immediately in case of breakdown.
 - Drivers must follow discipline and instructions of Vidyapith authorities.
 - No overcharging beyond approved ARC rates
-

5. Penalty Clause

- Delay in providing vehicle: Penalty per instance.
 - Poor condition vehicle: Rejection + penalty
 - Misbehaviour by driver: Immediate replacement
 - Non-availability: Deduction + possible termination
 - Repeated failure may result in forfeiture of Security Deposit and debarment from future tenders.
-

6. General Conditions

- Gujarat Vidyapith reserves the right to accept/reject any or all tenders without assigning any reason.
 - In case of dispute, the decision of Gujarat Vidyapith shall be final & binding.
 - Submission of false/incomplete information shall lead to rejection of bid and forfeiture of EMD/Security Deposit.
 - Fulfilment of eligibility criteria does not guarantee award of work.
 - The contractor shall not sublet or assign the work without prior written permission.
 - In case of dispute, the matter shall be subject to jurisdiction of Ahmedabad courts only.
 - The rates shall remain valid for one year, which shall be extendable up to further one year if mutually agreed.
 - he quoted rates shall be inclusive of all charges such as fuel, driver salary, maintenance, insurance, permits, etc., excluding GST.
 - GST shall be paid extra as applicable.
 - Night charges (if any) must be clearly specified separately by the bidder.
 - Toll Tax and Parking Charges shall be paid as on actual basis.
 - The bid shall be awarded on the total price bid as per financial bid.
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7. Safety & Compliance

- Vehicles must comply with:
 - Pollution norms
 - Insurance validity
 - Fitness certificate
- Contractor responsible for:
 - Accidents
 - Legal liabilities
 - Compensation

Name of Contractor: _____

Signature of Contractor with Stamp

Financial Bid

Name of the work - Annual Rate Contract for hiring of Vehicles at Gujarat Vidyapith

Sr. No.	Particulars	Unit	Rates per Day (8Hrs / 80 KM)	Rates per Day (12Hrs / 300KM)	Total
1	Hatchback Car (WagonR / Swift / Alto or in equivalent CC)	Km			
2	Compact Sedan (Dzire / Xcent / Aura or in equivalent CC)	Km			
3	Premium Sedan (Honda City / Ciaz / Verna or in equivalent CC)	Km			
4	MUV (Multi Utility Vehicle) – (Ertiga / Marazzo or in equivalent CC)	Km			
5	SUV (Standard) – (Bolero / TUV300 or in equivalent CC)	Km			
6	SUV (Premium) – (Innova / Innova Crysta or in equivalent CC)	Km			
7	Luxury Vehicle – (Fortuner / Camry or in equivalent CC)	Km			
8	Mini Bus (12–20 Seater) – (Traveller / Mini Bus or in equivalent CC)	Km			
9	Bus (Above 20 Seater) – (Staff / Student Transport Bus or in equivalent CC)	Km			
Total Amount (Rs.) Excluding GST					

Additional Charges (Not included in financial bid) :

Sr. No.	Type of Vehicle / Particulars	Rates (Rs.)	Extra KM Rate	Extra Hour Rate
1	Hatchback Car	-		
2	Compact Sedan	-		
3	Premium Sedan	-		
4	MUV (Multi Utility Vehicle)	-		
5	SUV (Standard)	-		
6	SUV (Premium)	-		
7	Luxury Vehicle	-		
8	Mini Bus (12–20 Seater)	-		
9	Bus (Above 20 Seater)	-		

Sr. No.	Type of Vehicle / Particulars	Rates (Rs.)	Extra KM Rate	Extra Hour Rate
10	Night Charges (after 08.00PM)		-	-