



1920 મે મહાત્મા ગાંધી દ્વારા સ્થાપિત
ગુજરાત વિદ્યાપીઠ
Founded by Mahatma Gandhi in 1920
GUJARAT VIDYAPITH

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REF/ /EST/2025-26
Date: 11-09-2025

વિષય:- ભાવપત્રક ભરવા અંગે.

ભાઈશ્રી,

ગુજરાત વિદ્યાપીઠના નીચેના કામ માટે ભાવપત્રકો મંગાવવામાં આવે છે. ભાવપત્રક તા. 12/09/2025 થી તા. 24/09/2025 દરમિયાન www.gujaratvidyapith.org પર જોઈ શકાશે તેમજ www.nprocure.com પરથી ભરી શકાશે. ભરેલ ભાવપત્રકો “કુલસચિવશ્રી, મુખ્ય કાર્યાલય, ગુજરાત વિદ્યાપીઠ, અમદાવાદ – ૦૯” ને કચેરી સમય દરમિયાન રૂબરૂ અથવા RPAD દ્વારા તા. 24/09/2025 સાંજના ૦૫ કલાક સુધીમાં મોકલી આપવાનાં રહેશે.

ક્રમ	કામની વિગત તથા કામનું સ્થળ	ભાવપત્રક ફી (રૂ.) Tender Fee (Rs.)	અર્નેસ્ટમની ડીપોઝીટ (EMD)	ભાવપત્રક મોકલવા માટેની સમય મર્યાદા	ભાવપત્રક ખોલવાની અંદાજિત તારીખ
01	Annual Rate Contract for Audio-visual, Mandap decoration and Videography work at GV campus	1000/- Favour of “Registrar Gujarat Vidhyapith Ahmedabad”	NIL	24/09/2025 till 05.00 PM	25/09/2025; 12.00 PM at Central office, Gujarat Vidyapith, Ahmedabad - 380009

(ડૉ.હિમાંશુ પટેલ)
કુલસચિવ

Gujarat Vidyapith

Nr. Income Tax Office, Ashram Road, Ahmedabad-380009

Name of the work - Annual Rate Contract for Audio-visual, Mandap decoration and Videography work at GV campus

Details of the Tenderer

Name of the Tender														

Firm type														
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(Like Proprietorship/Partnership/Company/other)

Address.

Contact No:

Land line no.														
Fax no.														
Mobile no.														
Email Address														

PAN No. _____

GST No. _____

* Please attach the copy of the PAN/GST NO. With the tender.

Sr. No.	Name of Client	Name of work	Cost of work done

Signature of Contractor

NOTICE TO THE CONTRACTORS
(General Condition of Contractors)

Name of the work - Annual Rate Contract for Audio-visual, Mandap decoration and Videography work at GV campus

❖ Technical Bid Envelop Contains following:-

- Terms and conditions of the tender ("Annexure-A" should be signed by the contractor with the stamp of the firm).
- Copy of GST
- Copy of PAN card
- Proof of identification/Address i.e. Voter ID Card, Aadhar Card and Driving License etc.
- Tender form fee Rs. 1000/- must be in the shape of Demand Draft in the name of Registrar Gujarat Vidhyapith Ahmedabad
- The contractor shall be required to deposit 5% of the total work order amount as Security Deposit.

Annexure-A

1. Eligibility Criteria

- The bidder must be a registered firm/agency with valid GST number & PAN.
 - Minimum 3 years of experience in similar decoration/event management work.
 - Must have successfully completed at least 3 similar works in the last 2 years (with work order/proof).
 - The firm should not be blacklisted by any Government / Semi-Government / reputed organization.
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2. Scope of Work

A. Decoration Work

- Supply, installation, supervision, safety, dismantling, and removal of all materials after event completion.
- Only good quality, safe, fire-resistant, and eco-friendly materials will be accepted.
- Mandaps, waterproof structures, stage, backdrop, floral decorations, seating arrangements, carpeting, air-coolers/fans, sound & lighting as specified.
- Materials must be new or in excellent condition (no damaged, old, or faded items).
- Installation must be safe, stable, and inspected by the concerned officer before use.
- Entire site must be cleaned and restored to original condition within 7 hours of event completion.
- Work must be completed before program commencement.

B. Videography & Photography

- High-quality professional videography & photography using HD/4K cameras, drones (if required), lighting, and sound recording equipment.
- Editing, mixing, background music, subtitles (if required), and preparation of final deliverables included.
- Final output to be submitted in soft copy (USB/Hard Drive) + online drive link within 7 days of the event.

- Agency must ensure proper coverage of the entire event/program as instructed.
- Sufficient skilled staff to be deployed during the program.
- Photographer/Videographer must arrive at their own cost to the venue.
- Bidder must enclose list of at least 3 reputed organizations (including Govt. Departments) for which similar jobs have been undertaken.
- Each page of the application should be signed.

C. Audio-Visual Work

- Agency must provide good quality, branded, latest equipment (sound system, projection, LED, etc.).
 - Responsible for transportation, installation, operation, dismantling, and backup equipment.
 - Skilled technical operators & sound engineers to be deployed.
 - All wiring & installation must comply with safety standards.
 - Setup must be completed at least 3 hours before the event for inspection.
 - Locally assembled, damaged, or outdated equipment will not be accepted.
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3. Payment Terms

- No advance payment will be made.
 - 100% payment after successful completion and certification of work.
 - Applicable statutory deductions (TDS, GST, etc.) will be made as per rules.
 - No separate payment for transportation/vehicles/materials.
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4. Work Execution Rules

- Trained manpower must be deployed for installation and management.
- All electrical fittings must be properly insulated & tested by a licensed electrician.
- Electrical wiring must use ISI-marked materials only.
- Cables must be insulated & kept away from public pathways.
- Contractor is fully responsible for accidents, fire, or damages during the event.

- Child labour is strictly prohibited.
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5. Penalty & Termination

- Substandard or incomplete work will lead to deduction/withholding of payment or termination of contract.
 - Poor quality coverage in photography/videography will also attract penalty or termination.
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6. Rights Reserved

- Gujarat Vidyapith reserves the right to accept/reject any or all tenders without assigning any reason.
 - In case of dispute, the decision of Gujarat Vidyapith shall be final & binding.
 - Applications with false/incomplete information are liable to rejection.
 - Fulfilment of eligibility criteria does not guarantee selection.
 - Non-compliance may lead to forfeiture of security deposit and debarment from future contracts.
 - Institution shall not be responsible for theft, loss, or accident.
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7. Environmental Rules

- Use of plastic, thermocol, or banned/non-biodegradable materials is prohibited.
- Proper waste disposal after dismantling must be ensured.
- Noise levels must comply with permitted decibel limits.
- Use of low-quality/high-noise generators is prohibited.
- Any accident, fire, or property/person damage will be the sole responsibility of the contractor

Sign of Contractor & Stamp

એસ્ટેટ શાખા, ગુજરાત વિદ્યાપીઠ, અમદાવાદ-૦૯.

Mandap Decoration Related Work

Sr. No.	Description	Unit	Rate (with GST & Transportation)
1	German Dome Mandap	Sq.ft	
2	Simple Dome Mandap	Sq.ft	
3	Waterproof Simple Mandap	Sq.ft	
4	Simple Pipe Mandap	Sq.ft	
5	Waterproof Pipe Mandap	Sq.ft	
6	Truss Mandap	Sq.ft	
7	Waterproof Truss Mandap	Sq.ft	
8	Flooring (Camel Color)	Sq.ft	
9	Wall	Sq.ft	
10	Framing Wall	Sq.ft	
11	Stage (3 ft. / 5 ft.)	Sq.ft	
12	Red Carpet	Sq.ft	
13	Backdrop	Sq.ft	
14	Plastic Chair	Nos	
15	Plastic Chair with Cover	Nos	
16	Banquet Chair	Nos	
17	Mattress (with Cover)	Nos	
18	Tripai	Nos	
19	Table	Nos	
20	Round Table (with Cover)	Nos	
21	Table with Cover(2x4)	Nos	
22	Single Sofa	Nos	
23	Double Sofa	Nos	
24	Table Fan (Silent)	Nos	
25	Water Cooler (Jumbo)	Nos	
26	LED Halogen (250 V)	Nos	
27	PAR Light	Nos	

28	Series Light (60 Bulbs / 15 ft)	Nos	
29	Generator (125 KVA) Below 125 KVA Generator	Nos	
30	Generator (125 KVA) More than 125 KVA Generator	Nos	
31	AC Unit (Tower 2.5 Ton)	Ton	
32	Ducting AC	Ton	
33	Decorative Gate	Nos	
34	Pillow (with Cover)	Nos	
35	Quilt (with Cover)	Nos	
36	Podium	Nos	
37	Cushioned Chair	Nos	

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Videography and photography Related Work

Sr. No.	Description	Unit	Rate (With GST & Transportation)
1	Professional Photography for University Event		
	A. 4-6 hours of photography work	Hrs.	
	B. Digital Output in soft copy	Hrs.	
2	Studio lights setup	Hrs.	
3	Videography for University event	Hrs.	
	A. 4-6 hours of videography work	Hrs.	
	B. Digital Output in soft copy	Hrs.	
4	Live 4K HD Setup (4-6 hours)	Hrs.	
	A. 3 Video 4k Camera setup	Hrs.	
	B. Live HD video mixer	Hrs.	
	C. Cabling and Talkback		
	D. Preview Monitor		
	E. Kramer and digital switcher		
5	Creative video film making	Per Minute	
	A. For 1 minute		
	B. For 2 minutes		
	C. For 3 minutes		
6	Social media audio visual content development	Per Minute	
7	Facebook/ YouTube Live	Hrs	
8	Events highlights video	Per Minute	
9	Drone Shooting	Hrs.	
10	LED Screen	Sq. Ft.	

Sign of Contractor & Stamp

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Audio-Visual & Sound System Related Work

Sr. No.	Description	Unit	Rate (With GST & Transportation)
1	1000 W Power Amplifier	Nos.	
2	7000 W Power Amplifier	Nos.	
3	4000 W Power Amplifier	Nos.	
4	Podium Mike (SHURE)	Nos.	
5	Codeless Mike (SHURE)	Nos.	
6	Speaker Column	Nos.	
7	Monitor Speaker	Nos.	
8	Big Mike Stand	Nos.	
9	Microphone with code wire	Nos.	
10	Sound Mixer (6/9/12/18 Analog Channel)	Nos.	
11	Sound Mixer (36 Digital Channel)	Nos.	
12	Base	Nos.	
13	Stabilizer with Switch Board	Nos.	
14	Line Out (jack to jack)	Nos.	
15	Input Monitor (32", 48", 52")	Nos.	

Sign of Contractor & Stamp