

**GUJARAT VIDYAPITH,
ASHRAM ROAD, AHMEDABAD – 380009**

Phone No: 40016200/ 27540746
Website: www.gujaratvidyapith.org

Sr. No. of Tender: 067/FOS/2025-26

Date -10/09/2025

Name of the Tender – Tender for Rate contract of Chemicals, Media, Plasticware, Glassware, and Labware and Other Laboratory Miscellaneous (2025-26).

Gujarat Vidyapith was founded by Mahatma Gandhi on 18th October, 1920. Gujarat Vidyapith is a deemed university since 1963. Gujarat Vidyapith is funded by the U. G. C. (University Grants Commission) for higher education programs. It was started as Rashtriya Vidyapith (National Institute of University Education) and was the wake of the Non-Cooperative Movement. Mahatma Gandhi remained its life-long Kulpati (Chancellor). The Institute imparts higher education with an integrated system of education teaching from the Nursery to the Doctorate level. The main objective is to prepare workers of character, ability, culture and dedication for the conduct of movements connected with the regeneration of country in accordance with the ideals given by Mahatma Gandhi. The guiding principles on which the integrated system of education, from Nursery & Basic Schools to Higher Secondary and from Bachelors to Master, M. Phil. & Doctorate level degree in various disciplines.

Gujarat Vidyapith invites the sealed two bid quotation from reputed manufacturers/authorized distributors/dealers/sub-dealers/suppliers for rate contract of Chemicals, Media, Plasticware, Glassware, and Labware and Other Laboratory Miscellaneous for the year 2025-26 for Faculty of Science, [For Two Department (1) Department of Microbiology and (2) Department of Food and Nutrition] Ahmedabad. The total estimated requirement is approximately amount Rs.07 Lacs. The Tender Document and other details can be download from the Website:- www.gujaratvidyapith.org and www.nprocure.com

Last date and time for submission of Tender Documents on N(procure)	Last Date and time for Submission of EMD and Hard copy of Technical bid at Gujarat Vidyapith	Date of opening of the tender (Technical Bid)	Details of EMD	Place of submission of Tender document by Registered Post A.D. only	Opening of financial Bid
Date 30/09/2025 up to 05-00 PM	Date- 01/10/2025 up to 05-00 PM	Date- 03/10/2025 Time- 3.00 PM	Rs. 14,000/- by Demand Draft, in favor of Registrar, Gujarat Vidyapith. (Refundable)	Central Office, Gujarat Vidyapith, Ahmedabad.	Date- 06/10/2025 (tentative)

The tenderer must upload the financial bid of the tender on or before **30/09/2025** up to **05:00 PM** and **must submit hard copy of Technical bid** namely QUOTATION FOR CHEMICALS, MEDIA, GLASSWARES, PLASTICWARES AND LABWARES AND OTHER LABORATORY MISCELLANEOUS UNDER RATE CONTRACT FOR FACULTY OF SCIENCE, AHMEDABAD and with D.D. (Rs. 14,000) in sealed cover by Registered Post AD /By hand to Central office of the Gujarat Vidyapith Ahmedabad till **01/10/2025** up to **05-00 PM**.

Quotations will be accepted from manufacturers/authorized distributors /dealers for branded items only. You are also requested to submit the authorized certificate.

INSTRUCTIONS FOR SUBMISSION

(1) Two-Bid System: Tender must be submitted in two parts: **The Technical bid and financial bid must be given in separately with clear remarks of “TECHNICAL BID/ FINANCIAL BID”.**

- A. **Technical Bid:** Details such as compliance with technical specifications, quality certifications, and company experience, company turnover, authorization certificate etc as per Annexure. **Hard copy of Technical bid must be submitted physically on or before time deadline to Central office of the Gujarat Vidyapith Ahmedabad by register post/ By hand.** Hard copy of the tender should also contain original copy of Tender documents duly signed and stamped in token of having read and understood all terms and conditions and implications thereof.
- Printed copies & soft copy of the catalogue/price list of the products all kind of standard chemicals, media, Glasswares, Plasticwares and Labwares and Other Laboratory Miscellaneous may also be enclosed.
 - You are also requested to attach the list of institutions/reputed companies in which you have supplied that kind of consumables. (list of your customers).
 - You must have to write that which kind of materials (supply) you are going to provide (Tick mark in Technical bid).
- B. **Financial Bid:** Price quotations for each brand item (percentage discount on given branded materials), **as per given in the table (Annexure- X) only.**
- The interested tenderer must give their discount rate through E-tendering Website –**www.nprocure.com only.** Special discount/ prices, if any, applicable to the Research Institutions aided by the Govt. of India should be quoted in Annexure -X (Financial Bid)
 - The financial bid of only those bidders who successfully qualify in technical criteria, under technical bid will be opened. Qualified bidder with highest discount rate on current pricelist of mentioned branded products (Annexure-IX & X) will be considered for further procurements of goods.

- The Financial Bid will be evaluated on **Item wise discount** as quoted in financial bid.
- Gujarat Vidyapith is exempted from paying Excise Duty on procurement of store vide Government Notification No-51/96 customs dated 23 July 1996 and Central Excise dated 01 March,1997 as amended from time to time. However, taxes as applicable may be quoted.
- Rate contract tender can be rejected/cancelled by the undersigned at any time without assigning any reasons thereof.
- Tender document received late/incomplete without requisite papers and Demand Draft for EMD shall be summarily rejected.

(2) Validity of Rate Contract: The Rate Contract shall be valid for a period of one year and can be extended if, it is mutually discussed/ decided by the supplier and Gujarat Vidyapith. This stability in pricing is required to ensure budget compliance over the fiscal period.

No tenderer shall withdraw his tender after the tender is opened. If a tenderer does so, such tenderer shall be considered ineligible for future also and the amount of EMD will be forfeited.

(3) Earnest Money Deposit (EMD): Bidders are required to submit an Earnest Money Deposit (EMD) of 14,000.00 Rs. by Demand Draft (DD) in Favor of Registrar, Gujarat Vidyapith, Ahmedabad.

The proof of EMD payment (DD) must be uploaded along with the bid documents in the Technical bid and also need to upload proof in Financial bid on N-procure portal. The EMD will be refunded to unsuccessful bidders after bid finalization or will be adjusted towards **Performance Security Deposit** for the successful bidder. Failure to submit the EMD will result in bid rejection.

(4) Exemptions for MSEs and Recognized Startups: Bidders who qualify under the Ministry of MSME's MSE Procurement Policy, or are recognized as startups by the Department for Promotion of Industry and Internal Trade (DPIIT), are exempted from the EMD requirement. Proof of eligibility must accompany the tender submission. **Such bidder has to pay Performance Security Deposit after eligibility for tender before receiving purchase order.**

(5) Performance Security Deposit (PSD): Upon contract award, the successful bidder may request that the EMD be adjusted towards their **Performance Security Deposit**. Any additional performance security will be required within seven days upon notification. Non-compliance will lead to EMD forfeiture. Performance Security Deposit is collected @5% amount of estimated purchase order value. Or we may deduct PSD from your invoice payment. Performance Security deposit will be returned to the supplier after the contract has been ended.

(6) Condition of Supply of Goods: Goods must be supply (F.O.R.) at Faculty of Science [For Two Department (1) Department of Microbiology and (2) Department of Food and Nutrition], Gujarat Vidyapith, Near Income Tax Cross Road, Ashram Road, Ahmedabad. You have to supply the goods (FOR) even the order is given for single pack. Suppliers must ensure adherence to the quality standards prescribed and timely delivery.

The items should be supplied as per requirement placed by the institute from **time to time** (periodic requirements) during the entire contract period. If the tenderer is manufacturer or authorized dealer and the item is the PROPRIETARY item then they should furnish the “PROPRIETARY ITEM CERTIFICATE” along with the quotation/Tender.

Packaging, Delivery Responsibilities, Timeline and Penalties for Delays:

- I. Standard items must be delivered within **30 days** of receiving the purchase order.
- II. Any anticipated delay must be reported and gets an approval from Dean, Faculty of Science within **10 days of order receipt**, citing justifiable reasons. Failure to adhere to these timelines may result in penalties, including contract cancellation or forfeiture of Performance Security.
- III. Suppliers are responsible for packaging, freight, forwarding, and insurance costs.
- IV. Any loss, damage, or pilferage in transit shall be the supplier's responsibility.
- V. Defective or damaged supplies must be replaced within 10 days at no additional cost.
- VI. All supplies shall be made for Faculty of Science, Gujarat Vidyapith, Near Income tax office, Ashram road, Ahmedabad.
- VII. Late Delivery Penalty: 0.5% per week, up to a maximum of 10% of the order value.
- VIII. Misbranded, technically not qualified items will not be accepted and will be returned to the supplier. If the supplied chemical/media/reagents/labwares are not found proper after their use, they are going to be replaced on your own cost.
- IX. All supplied materials must meet prescribed pharmacopoeia standards (IP/USP/BP/NIST). A Certificate of Analysis (CoA) for applicable items should accompany each delivery, ensuring compliance with quality norms.
- X. Transportation of materials must be strictly followed the requisite conditions of transportation like temperature controlled etc., if found improper or not as per standard the materials will be rejected at a time.
- XI. Orders will be placed based on actual requirements, without any minimum value constraints.
- XII. Partial supply will not be accepted.
- XIII. Unsatisfactory supply will result in non-payment.
- XIV. Supplies should be made from the latest production batch with maximum shelf life.

(7) Payment Terms:

- I. No advance payment.
- II. Payment will be released within 30 days via e-payment after satisfactory receipt of all ordered goods; no partial payment of partly supplied materials is processed.
- III. Triplicate bills must be submitted to the Registrar, Gujarat Vidyapith, Ahmedabad, for payment processing.

- IV. Tax invoice will be submitted as per assigned order according to individual laboratories of department.
- V. The Institute adheres to strict quality checks in line with internal standards.

(8) Default and Blacklisting:

In case of non-compliance or inability to meet contract terms at any stage, Gujarat Vidyapith, Ahmedabad reserves the right to cancel the contract and blacklist the supplier for future tenders. Forfeiture of EMD/ PSD may also be applicable.

(9) Tender Acceptance & Rejection Rights:

Gujarat Vidyapith, Ahmedabad reserves the right to accept or reject any bid without assigning any reason.

(10) Documents for Submission:

- I. PAN & GST Registration Certificate
- II. Signed Tender Acceptance Letter
- III. Authorization Certificate
- IV. Non-Blacklisting Declaration
- V. Certificate of Validity for Rate Contract
- VI. Bank details along with cancelled cheque for the transfer of payment through NEFT/ RTGS.
- VII. Customer list
- VIII. Experience Certificate/ Contract documents for similar service (as per the contract required items)
- IX. MSME/Startup Certificate
- X. PRICELIST
- XI. Whole tender copy with sign and seal in all pages as an acceptance of all terms and conditions of tender.

(11) Transfer of Responsibility: The awarded contract is non-transferable. Suppliers may not delegate responsibilities to other firms or subsidiaries.

(12) Additional terms and Conditions: The Vender must be of Gujarat or its regional office is within Gujarat.

(13) Jurisdiction: Any disputes arising out of this contract shall be governed by the jurisdiction of Ahmedabad courts.

Signature of the tenderer/agency

Name of the tenderer/agency:

Seal of the tenderer/agency

Place:

Date:

TENDER ACCEPTANCE UNDERTAKING

To,
Registrar,
Gujarat Vidyapith,
Ahmedabad

Tender No:

Dear Sir,

I/we, the undersigned, hereby propose to submit the quotation in accordance with the terms and conditions specified in the tender document after reviewing the tender document for the Rate Contract of Chemicals, Media, Plasticware, Glassware, and Labware and Other Laboratory Miscellaneous for the year 2025-26 A demand draft of **Rs. _____** /- (No. _____, Date _____) is enclosed herewith towards tender fee.

We further certify that,

- I. I/we have gone through and understood the requirements given in the Gujarat Vidyapith Tender no. _____, Date _____ and price list along with the discount have been quoted accordingly. The terms and conditions given in the tender notice are acceptable to me/us.
- II. The price list/catalogue that is included with the rate contract tender is a standardized pricing list that is used across India. If prices decline during that time, we guarantee to transfer the benefit to Gujarat Vidyapith, Ahmedabad.
- III. I/we have offered the maximum possible discount to you in this Quotation No. _____ dated _____.
- IV. The price charges under this rate contract are as maximum as we can offer to academic and research organizations.
- V. The supplier/Manufacturer has not been blacklisted by any Government Organization/Department/PSU/ Autonomous/State Government funded agency.
- VI. There is no vigilance /CBI case or court case pending against the Firm.

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date:

Note: These above details should be on the **letterhead of the supplier** and should be signed by a person competent and having the power of attorney to bind the same.

Annexure II

Bid Submission Format

Sr. No.	Components	Bidder's Response	Remarks
1.	Name of supplier		
2.	Address with Pin Code		
3.	Contact details: Phone No:		
	Mobile No:		
	Email:		
4.	Ownership Information (Private Limited Company/ One Person Company/ Limited Liability Partnership/ Partnership Firm / Proprietorship/ Co-Operative Society/ Trust/ Others)		
5.	PAN		
6.	GST number		
7.	EMD – DD detail		
7.	Valid MSE Udyam registration certificate, if any attached? (Yes/No)		
6.	Write Brand name you applied in this tender, among the listed enclosed in Financial bid (Annexure-VII)		
7.	Whether current price list is enclosed. <i>(The firms are encouraged to provide the soft copy of the price list along with the hard copy)</i>		
8.	Whether necessary supporting document has been enclosed		No Deviation allowed
9.	Whether the authorization Certificates are enclosed?		
10.	Discount offered on the printed price by manufacturer (Yes/No)		
11.	Discount offered		To be mentioned in the financial bid only
12.	The items should be supplied within 30 days from the next day of purchase order. Earlier delivery will be preferred		No Deviation allowed
13.	Mention whether firm is currently under Black listing / suspension by any Govt. funded organization/universities. (Yes/No)		
14.	Whether you have read and understood all the tender terms and conditions and whether you accept it unconditionally.		

Tender No.: _____, Dated: _____

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date:

Note: These above details should be on the **letterhead of the supplier** and should be signed by a person competent and having the power of attorney to bind the same.

AUTHORIZATION FORM

Date:

Dear Sir/Madam,

This is to certify that M/s _____ having its registered office at _____, is an authorized distributor/dealer/reseller of our company _____ for the supply of _____ Products in Gujarat/Ahmedabad region.

We confirm that M/s _____ is authorized to quote, supply, and provide after-sales support for the said product(s) against Tender No. _____ issued by Gujarat Vidyapith, Ahmedabad.

We further certify that the goods/services offered by M/s _____ shall be covered under our standard warranty terms and conditions.

This authorization is valid until _____

Yours faithfully,

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date:

Note: These above details should be on the **letterhead of the manufacture/ authorized dealer of region** and should be signed by a person competent and having the power of attorney to bind the same.

Non-Blacklisting Declaration

**To,
Registrar,
Gujarat Vidyapith,
Ahmedabad.**

Subject: Declaration of Non-Blacklisting

Dear Sir/Madam,

I/We, _____ [Bidder's Name], having our
registered office at _____ [Bidder's Address], do hereby solemnly
affirm and declare as follows:

1. We have not been blacklisted or debarred by any Government Department, Public Sector Undertaking (PSU), Autonomous Body, or any other organization in India or abroad as of the date of submission of this tender.
2. We further confirm that no criminal proceedings are pending against our firm or its directors/partners/owners before any court of law.
3. We also declare that we have not been convicted for any offense involving fraud, dishonesty, or financial irregularities.
4. In case of any misrepresentation, our bid shall be liable for rejection, and we shall be fully responsible for any consequences thereof.

Thank you.

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date:

Note: These above details should be on the **letterhead of the supplier** and should be signed by a person competent and having the power of attorney to bind the same.

Discount Declaration

**To,
Registrar,
Gujarat Vidyapith,
Ahmedabad.**

Subject: Declaration of Discount on Price List.

Dear Sir/Madam,

We, M/s _____ having our registered office at _____ [Bidder's Address], hereby declare that:

1. The price list submitted for _____ [Brand Product / Service Name] is Current pricelist for year 2025-26 by original manufacturer company with amendment and we offer our percentage discount on these price list.
2. We confirm that no other special discount, additional rebate, or variation in price has been offered.
3. The quoted price(s) include all applicable taxes (except GST – GST will charges extra as applicable as per rules of Government of India), duties, and levies.
4. In case of any discrepancy or violation of this declaration, we agree to forfeit our contract and bear the necessary legal consequences.

Thank you.

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date:

Note: These above details should be on the **letterhead of the supplier** and should be signed by a person competent and having the power of attorney to bind the same.

Certificate of Validity for Rate Contract

To,
**Registrar,
Gujarat Vidyapith,
Ahmedabad.**

Subject: Certificate of Validity for Rate Contract

Dear Sir/Madam,

This is to certify that the rates quoted by M/s _____
[Bidder's Name] for _____
[Product/Service Name] under Tender No. _____ shall remain valid
for the entire duration of the rate contract, i.e., from _____ to
_____, unless extended or modified by mutual agreement.

We undertake that:

1. No price increase shall be requested during the validity period, except for changes in statutory levies.
2. The quoted rates are applicable for all orders placed by Gujarat Vidyapith, Ahmedabad during the contract period.
3. Any breach of this commitment may result in the cancellation of the contract and legal action as deemed appropriate.

Thank you.

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date:

Note: These above details should be on the **letterhead of the supplier** and should be signed by a person competent and having the power of attorney to bind the same.

Client's List

Client's List (Please attach separate sheet showing the client list of Universities / Govt. - semi Govt. Institute, Private sector industries, etc. name and addresses of the department where supply the prescribe the tender item with evidence (P.O / certificate of experience)

Sr. No.	Name of Uni/ Govt. & semi Govt office	Year of Supply	<u>Name of chemicals/Glass ware etc.</u>	<u>Cost of chemicals/ Glassware etc.</u>
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

Signature of the bidder/agency

Name of the bidder/agency:

Seal of the tenderer/agency

Place:

Date:

Note: These above details should be on the **letterhead of the supplier** and should be signed by a person competent and having the power of attorney to bind the same.

BANK DETAILS REGARDING THE TRANSFER OF PAYMENT THROUGH NEFT/RTGS

To,
**Registrar,
 Gujarat Vidyapith,
 Ahmedabad.**

Tender No _____ Dated: _____

Dear Sir,

We hereby inform you that the Bank Details for the transfer of payment for the supply of materials to **Gujarat Vidyapith** are as follows:

S. No	Particulars	
1.	Name of the firm	
2.	Contact person	
3.	Contact No. of firm	
4.	Email ID	
5.	Name of Bank	
6.	Name of Bank Branch	
7.	Bank Address	
8.	Bank Branch Telephone No	
9.	Digit Code Number of the Bank and Branch / IFSC of the Bank Branch	
10.	Bank account number (please attach a cancelled cheque)	
11.	Type of Bank account	

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date:

Note: These above details should be on the **letterhead of the supplier** and should be signed by a person competent and having the power of attorney to bind the same.

ANNEXURE - IX

GUJARAT VIDYAPITH,
ASHRAM ROAD, AHMEDABAD – 380009
Phone No: 40016200/ 27540746
Website: www.gujaratvidyapith.org
TECHNICAL BID (must be given separately)

NAME AND ADDRESS OF THE TENDERER	
TELEPHONE NUMBER	
MOBILE NO,	
E-MAIL	
FORM STATUS	MANUFACTURER/AUTHORISED DISTRIBUTOR(✓)/SUPPLIER(✓) (Tick Whichever is applicable)
Whether Authorization From Manufacturer is Attached?	
DELIVERY BY	MANUFACTURER/AUTHORISED DISTRIBUTOR(✓)/SUPPLIER(✓) (Tick Whichever is applicable)

Rates of discount to be offered:**1) Chemicals:**

Sr. No	Brand	Tick Mark (✓)
1	S.D.Fine (Chemical only)	
2	SRL (Chemical only)	
3	Merck (Indian)	
4	Merck (Imported/ Germany)	
5	Himedia	
6	Sigma- Aldrich	

2) Media:

Sr. No	Brand	Tick Mark (✓)
1	Himedia	
2	Sigma- Aldrich	

3. Glasswares / Labwares/ Others:

Sr. No	Brand	Tick Mark (✓)
1	Merck (Imported/ Germany)	
2	Himedia	
3	Sigma- Aldrich	
4	Tarson (Plasticware)	
5	Whatman (Filter Aids)	
6	Borosil Glassware only	
7	J-Sil (Glasswares/Misc)	
8	Oberoi Glassware	
9	GSJW Glassware	
10	Filtrum Filter Paper (Only)	
11	Biocraft (Misc.)	

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date:

ANNEXURE - X

GUJARAT VIDYAPITH,
ASHRAM ROAD, AHMEDABAD – 380009
Phone No: 40016200/ 27540746
Website: www.gujaratvidyapith.org
FINANCIAL BID (must be given separately)

NAME AND ADDRESS OF THE TENDERER	
TELEPHONE NUMBER	
MOBILE NO,	
E-MAIL	
FORM STATUS	MANUFACTURER/AUTHORISED DISTRIBUTOR(✓)/SUPPLIER(✓) (Tick Whichever is applicable)
Whether Authorization From Manufacturer is Attached?	
DELIVERY BY	MANUFACTURER/AUTHORISED DISTRIBUTOR(✓)/SUPPLIER(✓) (Tick Whichever is applicable)

Rates of discount to be offered:

1) Chemicals:

Sr. No	Brand	(%) Discount on www.nprocure.com
1	S.D.Fine (Chemical only)	
2	SRL (Chemical only)	
3	Merck (Indian)	
4	Merck (Imported/ Germany)	
5	Himedia	
6	Sigma- Aldrich	

2) Media:

Sr. No	Brand	(%) Discount on www.nprocure.com
1	Himedia	
2	Sigma- Aldrich	

3) Glasswares / Labwares/ Others:

Sr. No	Brand	(%) Discount on www.nprocure.com
1	Merck (Imported/ Germany)	
2	Himedia	
3	Sigma- Aldrich	
4	Tarson (Plasticware)	
5	Whatman (Filter Aids)	
6	Borosil Glassware only	
7	J-Sil (Glasswares/Misc)	
8	Oberoi Glassware	
9	GSJW Glassware	
10	Filtrum Filter Paper (Only)	
11	Biocraft (Misc.)	

Signature of the tenderer/agency

Name of the tenderer/agency

Seal of the tenderer/agency

Place:

Date: